

HINDUSTHAN TEA & TRADING CO. LIMITED

5, J. B. S. HALDEN AVENUE, (Formerly E. M. Bye Pass),
1st Floor, 'SILVER ARCADE', KOLKATA - 700 105
Telefax : 2251-7051 / 7054 / 7055, E-mail : as2909@rediffmail.com
CIN : L51226WB1954PLC022034

Date: 18th January 2019

To
The Secretary
The Calcutta Stock Exchange Association Limited
7, Lyons Range,
Kolkata 700 001



Dear Sir,


Re: Scrip No. 18124

Enclosed please find the following Documents as per details given below:

1. Under provision of **Regulation 29** of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), Copy of Notice Dated 14th January 2019 for calling of Board Meeting of the Company on 2nd February 2019 for adoption of Un-audited Financial Result of the Company for the Quarter ended 31st December 2018.
2. Under provision of **Regulation 55A** of the SEBI (Depositories and Participants) Regulations, 1996, please find enclosed Reconciliation of Share Capital Audit Report for quarter ending 31.12.2018, issued by Mr. Pradip M. Domadia, a whole time Practising Company Secretary.
3. In terms of **Regulation 31** of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), we enclosed the statement showing Shareholding pattern for quarter ending 31.12.2018.
4. In terms of **Regulation 13(3)** of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), a statement of investor complaints for the year quarter ended 31.12.2018.

Please take the above in record and acknowledge receipt of the same.

Thanking you.
Yours faithfully,
For **Hindusthan Tea & Trading Co. Ltd.**


(Manoj Kumar Bhagat)
(DIN: 00088842)
Director



RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1 For Quarter Ended

2 ISIN :

3 Face Value :

4 Name of the Company

5 Registered Office Address

6 Correspondence Address

7 Telephone & Fax Nos.

8 Email address

9 Names of the Stock Exchanges where the company's securities are listed :

	Number shares	% of Total Issued Cap.
10 Issued Capital	245000	100
11 Listed Capital (Exchange-wise) <i>(as per company records)</i>	245000	100
12 Held in dematerialised form in CDSL	0	0
13 Held in dematerialised form in NSDL	0	0
14 Physical	245000	100
15 Total No. of shares (12+13+14)	245000	

16 Reasons for difference if any, between (10&11) , (10&15) , (11&15) :

17 Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars***	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	whether intimated to CDSL	whether intimated to NSDL	In-prin. appr. pending for SE (Specify Names)
NIL	NIL	NIL	NIL	NIL	NIL	NIL

*** Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify).

18 Register of Members is updated (Yes / No)
If not, updated upto which date

19 Reference of previous quarter with regards to excess dematerialised shares, if any.

20 Has the company resolved the matter mentioned in point no.19 above in the current quarter ? If not, reason why ?

21 Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days	NIL	N.A.	N.A.
Pending for more than 21 days	NIL	N.A.	N.A.

22 Name, Telephone & Fax No. of the Compliance Officer of the Co.

23 Name, Address, Tel. & Fax No., Regn. no. of the Auditor

24 Appointment of common agency for share registry work if yes (name & address)

25 Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.)

Date - 9th January, 2019
Place - Kolkata



NIL
Pradip Domadia
PRADIP M DOMADIA
COMPANY SECRETARIES
FCS - 3806, CP No. 3867